

2013 ANNUAL PERFORMANCE REPORT

Minnesota





Race to the Top Early Learning Challenge

Annual Performance Report

Minnesota

2013

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Note: All information in this document was prepared and submitted by the **Grantee** as their annual performance report (APR). For reference, the instructions and prompts from the approved APR form are included in italics throughout the document. Check marks in tables indicate the Grantee selected the option. A blank cell in a table indicates that the Grantee did not provide data or did not select the option.

Early Childhood Education Workforce

Workforce Knowledge and Competency Framework and progression of credentials (Section D(1) of Application)

Has the State made progress in developing:

Workforce Knowledge and Competency Framework	
A common, statewide Workforce Knowledge and Competency Framework designed to promote children's learning and development and improve child outcomes	Yes
A common, statewide progression of credentials and degrees aligned with the Workforce Knowledge and Competency Framework	Yes

Describe the progress made during the reporting year, including progress in engaging postsecondary institutions and other professional development providers in aligning professional development opportunities with the State Workforce Knowledge and Competency Framework. Please describe the State's strategies to ensure that measurable progress will be made in this area by the end of the grant period.

A cross sector advisory group was formed to make recommendations on the revision of the Knowledge and Competency Framework. It was decided to integrate Minnesota's field developed core competencies with the Board of Teaching Standards which are in rule. Three versions of the Knowledge and Competency Framework will be created. Commonalities in knowledge and skills needed will be maintained to the extent possible in all three versions while recognizing and highlighting the specialized skill sets needed when teaching children of preschool age, infants and toddlers and providing care and education in a family child care home. Also, it was determined that the core competencies would be reduced from five levels in the original document to three levels. Activities to date include:

- A first draft of the Framework has been developed;
- It's been reviewed by national experts; feedback has been incorporated;
- An infant and toddler advisory group has been convened;
- The first draft of the preschool version has been refined; and
- The first draft of the infant and toddler version has been created.

Institutions of Higher Education use the Board of Teaching standards to develop learning objectives and to guide course development. Child Care Aware programs use the core competencies to develop learning objectives and guide course development. With the integration of the two, opportunities exist for better alignment between these delivery systems.

Supporting Early Childhood Educators in improving their knowledge, skills, and abilities
(Section D(2) of Application)

Has the State made progress in improving the effectiveness and retention of Early Childhood Educators who work with Children with High Needs with the goal of improving child outcomes:

Supporting Early Childhood Educators	
Providing and expanding access to effective professional development opportunities that are aligned with your State's Workforce Knowledge and Competency Framework	Yes
Implementing policies and incentives that promote professional and career advancement along an articulated career pathway that is aligned to the Workforce Knowledge and Competency Framework, and that are designed to increase retention, including:	Yes
<i>Scholarships</i>	Yes
<i>Compensation and wage supplements</i>	Yes
<i>Tiered reimbursement rates</i>	Yes
<i>Other financial incentives</i>	
<i>Management opportunities</i>	
Publicly reporting aggregated data on Early Childhood Educator development, advancement, and retention	Yes
Setting ambitious yet achievable targets for:	Yes
<i>Increasing the number of postsecondary institutions and professional development providers with programs that are aligned to the Workforce Knowledge and Competency Framework and the number of Early Childhood Educators who receive credentials from postsecondary institutions and professional development providers that are aligned to the Workforce Knowledge and Competency Framework</i>	Yes
<i>Increasing the number and percentage of Early Childhood Educators who are progressing to higher levels of credentials that align with the Workforce Knowledge and Competency Framework</i>	Yes

Describe the progress made during the reporting year. Please describe the State's strategies to ensure that measurable progress will be made in this area by the end of the grant period.

Progress continued in 2013 on two key strategies to support Early Childhood Educator development and advancement, first to develop new or revise existing credentials and training, and second, to provide increased supports to educators to access training and education aligned with our Knowledge and Competency Framework and Parent Aware TQRIS. All efforts will continue through the end of the grant period.

Highlights of this year's progress on developing new or revising existing credentials and training:

- Completed revision of the Minnesota Child Care Credential (MNCCC). The MNCCC is aligned with our Knowledge and Competency Framework and now meets all of the Parent Aware training indicator requirements. Due of the need for revision after the initial pilot phase, the MNCCC was not offered as frequently statewide in 2013. MNCCC cohorts will begin again in spring of 2014.
- Launch of development of a new Minnesota Infant/Toddler Credential with completion set for June 30, 2014. The 30 hour Credential will meet some of the total Parent Aware training requirements as well as the Minnesota Association of Infant and Early Childhood Mental Health professional endorsement at Level 1.

- Development is underway on an additional 108 hours of advanced Parent Aware training curriculum. All advanced Parent Aware will be available as of June 30, 2015.

Highlights of progress to provide increased supports to access training and education:

- Continued provision of Parent Aware Quality Coaches -- 248 child care providers earning ratings through the Parent Aware Full Rating Process received coaching and technical assistance in 2013.
- Increased bilingual/bicultural trainer capacity through a new trainer learning community. Nine trainers representing four language communities participated in the first cohort.
- Continued support for immigrant providers from Hmong, Latino, Somali, East African, and Karen communities through a New American Immigrant Network. Providers received training in Child Development, Health and Safety and CPR.
- Increased participation in the Minnesota Center for Professional Development Registry -- 3,306 new individuals submitted applications to join the Registry, receive help in tracking professional development, access high quality training opportunities, and establish a pathway of professional growth through a Career Lattice.
- Redesign of the T.E.A.C.H. Early Childhood Scholarship program to open additional opportunities for early childhood professionals to access higher education opportunities and to more closely align with Parent Aware and the Minnesota Center for Professional Development Registry.
- Scholarships for training that applies toward the Child Development Associate Credential were awarded through Child Care Aware to early childhood professionals on a first come basis.
- Low cost training for state-funded Parent Aware curriculum continued to be made available statewide to all programs.
- Coaches, consultants and trainers with expertise in developmental disabilities, special health care needs and behavioral disorders provided of relationship-based coaching services to child care providers participating in Parent Aware who have children with special needs in their care through the Center for Inclusive Child Care and include coaching on the social-emotional pyramid model.
- Professional Development Advisors in Child Care Aware agencies continued to provide advising services primarily to child care providers participating in Parent Aware and /or completing the Minnesota Child Care Credential.
- Alignment of Parent Aware in Child Care Assistance: Effective in March 2014, programs that earn a 3 or 4 Star Parent Aware rating will receive higher Child Care Assistance Program (CCAP) rates. Rates of 15 or 20 percent above the standard maximum rate will be available to 3 and 4 Star programs, respectively. These higher rates recognize achievement of program standards.

Performance Measure (D)(2)(d)(1)

In the tables below, indicate State progress toward meeting ambitious yet achievable targets for increasing the number of postsecondary institutions and professional development providers with programs that are aligned to the Workforce Knowledge and Competency Framework and the number of Early Childhood Educators who receive credentials from postsecondary institutions and professional development providers that are aligned to the Workforce Knowledge and Competency Framework.

Performance Measure (D)(2)(d)(1): Increasing the number of Early Childhood Educators receiving credentials from postsecondary institutions and professional development providers with programs that are aligned to the Workforce Knowledge and Competency Framework.

	Baseline	Targets				Actuals	
		Year 1	Year 2	Year 3	Year 4	Year 1	Year 2
Total number of “aligned” institutions and providers	16	25	35	45	51	16	16
Total number of Early Childhood Educators credentialed by an “aligned” institution or provider	471	555	809	883	954	555	726

Performance Measure (D)(2)(d)(1) Data Notes

Total number of “aligned” institutions and providers: See Table (A)(1)-11 in the application. It shows 16 aligned institutions - MNCPD, MNAEYC, National Council for Professional Recognition, and 13 Technical/Community Colleges. No additional progress was made in 2013 to impact the number of aligned institutions. The revised Knowledge and Competency Framework will align with the Minnesota Board of Teaching Standards. When the new Knowledge and Competency Framework is released in 2014 we expect it will better aligned with the curricula at the postsecondary institutions in Minnesota and our numbers in this category will increase.

Total number of Early Childhood Educators credentialed by an “aligned” institution or provider: The 2013 total reflects the sum of the actual numbers in the 2013 column of Table D2d2 for Credential Types 1 through 6. The total number of Early Childhood Educators that were credentialed in 2013 is below the target, but is still a 31% increase from 2012. This increase is impressive given that no progress was made to increase the number of aligned institutions, as was intended.

Performance Measure (D)(2)(d)(1) Target Notes

For all targets that were not reached in the reporting year, please describe the State's strategies to ensure that measurable progress will be made in reaching the established targets by the end of the grant period.

A number of activities are taking place to ensure the new versions of the Framework (to be completed summer of 2014) will be used by professional development providers. Faculty from the Institutions of Higher Education and non-credit based professional development providers have been included on advisory groups for the Knowledge and Competency Framework. Staff has provided updates to membership groups. Articles are being written for inclusion in various newsletters. A survey was distributed to determine whether professional development providers are aware of the work being done to create a new Framework. An implementation team made up of various early childhood stakeholders will be coming together in the spring of 2014 to develop an implementation plan and identify champions.

We plan to increase the number of aligned institutions by first revising our Knowledge and Competency Framework so that it is aligned with the Minnesota Board of Teaching standards. We believe that many Institutions of Higher Education in Minnesota already align their programs with the Board of Teaching standards, so we expect the number of aligned institutions to increase when the new Framework is released. The Framework was originally scheduled for release in 2013, but has been pushed back to summer 2014 in order to accommodate multiple versions for different audiences. This delays the increase in aligned institutions until 2014 as well.

Budget and Expenditure Tables

Budget and Expenditure Table 1: Overall Budget and Expenditure Summary by Budget Category

Report your actual budget expenditures for the entire previous budget period and for the current reporting period.

Budget Summary Table

Budget Summary Table			
Budget Categories	Grant Year 1 (a)	Grant Year 2 (b)	Total (e)
1. Personnel	\$208,154.00	\$865,524.00	\$1,073,678.00
2. Fringe Benefits	\$56,233.00	\$244,348.00	\$300,581.00
3. Travel	\$1,665.00	\$8,398.00	\$10,063.00
4. Equipment	\$414.00	\$0.00	\$414.00
5. Supplies	\$762.00	\$22,434.00	\$23,196.00
6. Contractual	\$0.00	\$1,579,302.00	\$1,579,302.00
7. Training Stipends	\$1,000.00	\$1,359.00	\$2,359.00
8. Other	\$16,197.00	\$52,242.00	\$68,439.00
9. Total Direct Costs (add lines 1-8)	\$284,425.00	\$2,773,607.00	\$3,058,032.00
10. Indirect Costs	\$55,861.00	\$307,949.00	\$372,048.00
11. Funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs and other partners	\$317,763.00	\$4,923,176.00	\$5,240,939.00
12. Funds set aside for participation in grantee technical assistance	\$9,625.00	\$38,006.00	\$47,631.00
13. Total Grant Funds Requested (add lines 9-12)	\$667,674.00	\$8,042,738.00	\$8,718,650.00
14. Funds from other sources used to support the State Plan	\$13,665,854.00	\$15,631,024.00	\$29,296,878.00
15. Total Statewide Budget (add lines 13-14)	\$14,333,528.00	\$23,673,762.00	\$38,015,528.00

Columns (a) and (b): For each grant year for which funding is requested, show the total amount requested for each applicable budget category.
 Column (e): Show the total amount requested for the grant years.

Line 6: Show the amount of funds allocated through contracts with vendors for products to be acquired and/or professional services to be provided. A State may apply its indirect cost rate only against the first \$25,000 of each contract included in line 6.

Line 10: If the State plans to request reimbursement for indirect costs, complete the Indirect Cost Information form at the end of this Budget section. Note that indirect costs are not allocated to line 11.

Line 11: Show the amount of funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs, and other partners through MOUs, interagency agreements, contracts, or other mechanisms authorized by State procurement laws. States are not required to provide budgets for how the localities, Early Learning Intermediary Organizations, Participating Programs, and other partners will use these funds. However, the Departments expect that, as part of the administration and oversight of the grant, States will monitor and track all expenditures to ensure that localities, Early Learning Intermediary Organizations, Participating Programs, and other partners spend these funds in accordance with the State Plan.

Line 12: The State must set aside \$400,000 from its grant funds for the purpose of participating in RTT–ELC grantee technical assistance activities facilitated by ED or HHS. This is primarily to be used for travel and may be allocated to Participating State Agencies evenly across the four years of the grant.

Line 13: This is the total funding requested under this grant.

Line 14: Show total funding from other sources (including Federal, State, private, or local) being used to support the State Plan and describe these funding sources in the budget narrative.

Budget Summary Table Narrative

Please provide a brief explanation of any discrepancies between the State's approved budget and its total expenditures for the reporting year.

Minnesota's expenditures have dramatically increased since Year 1 of the grant. Minnesota's budget reflects work associated with staff and contracts. Minnesota is now fully staffed, as reflected in expenditures, and all of the grants and contracts that are scheduled to begin have been executed and work begun. Delays in contracts and grants caused the majority of the discrepancies between expenditures and budget. These delays are varied from a carryover lag from Year 1, work plans and timelines being revised, and the 2013 Calendar Year expenditures do not reflect State Fiscal Year second quarter expenditures.

Budget Summary Table Explanation of Changes

Please describe any substantive changes that you anticipate to the State RTT-ELC budget in the upcoming year.

All grants and contracts have work plans that require the work outlined in the State's Work Plan to be completed by December, 31, 2015. This will mean increased expenditures in grants and contracts over the next two years. Minnesota will adjust budgets to reflect this shift in work timelines and work with contractors to ensure work is completed in a timely manner.

Budget Table: Project 1 – Parent Aware

Budget Table: Project 1			
Budget Categories	Grant Year 1 (a)	Grant Year 2 (b)	Total (e)
1. Personnel	\$29,216.00	\$251,075.00	\$280,291.00
2. Fringe Benefits	\$6,039.00	\$59,518.00	\$65,557.00
3. Travel	\$0.00	\$2,210.00	\$2,210.00
4. Equipment	\$0.00	\$0.00	\$0.00
5. Supplies	\$0.00	\$18,669.00	\$18,669.00
6. Contractual	\$0.00	\$277,694.00	\$277,694.00
7. Training Stipends	\$0.00	\$0.00	\$0.00
8. Other	\$0.00	\$524.00	\$524.00
9. Total Direct Costs (add lines 1-8)	\$35,255.00	\$609,690.00	\$644,945.00
10. Indirect Costs	\$8,391.00	\$92,431.00	\$100,822.00
11. Funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs and other partners	\$0.00	\$8,807.00	\$8,807.00
12. Funds set aside for participation in grantee technical assistance	\$0.00	\$0.00	\$0.00
13. Total Grant Funds Requested (add lines 9-12)	\$43,646.00	\$710,928.00	\$754,574.00
14. Funds from other sources used to support the State Plan	\$4,369,924.00	\$4,631,862.00	\$9,001,786.00
15. Total Statewide Budget (add lines 13-14)	\$4,413,570.00	\$5,342,790.00	\$9,756,360.00

Columns (a) and (b): For each grant year for which funding is requested, show the total amount requested for each applicable budget category. Column (e): Show the total amount requested for the grant years.

Line 6: Show the amount of funds allocated through contracts with vendors for products to be acquired and/or professional services to be provided. A State may apply its indirect cost rate only against the first \$25,000 of each contract included in line 6.

Line 10: If the State plans to request reimbursement for indirect costs, complete the Indirect Cost Information form at the end of this Budget section. Note that indirect costs are not allocated to line 11.

Line 11: Show the amount of funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs, and other partners through MOUs, interagency agreements, contracts, or other mechanisms authorized by State procurement laws. States are not required to provide budgets for how the localities, Early Learning Intermediary Organizations, Participating Programs, and other partners will use these funds. However, the Departments expect that, as part of the administration and oversight of the grant, States will monitor and track all expenditures to ensure that localities, Early Learning Intermediary Organizations, Participating Programs, and other partners spend these funds in accordance with the State Plan.

Line 12: The State must set aside \$400,000 from its grant funds for the purpose of participating in RTT–ELC grantee technical assistance activities facilitated by ED or HHS. This is primarily to be used for travel and may be allocated to Participating State Agencies evenly across the four years of the grant.

Line 13: This is the total funding requested under this grant.

Line 14: Show total funding from other sources (including Federal, State, private, or local) being used to support the State Plan and describe these funding sources in the budget narrative.

Project 1 Budget Table Narrative

Please provide a brief explanation of any discrepancies between the State's approved budget and its total expenditures for the reporting year.

The lower expenditures than budgeted for the Parent Aware Project are reflective of several factors: (1) A delayed start in some activities in 2012 also extended into 2013; (2) There is a lag in project contractor expenditures at the end of the grant reporting year because of Department of Human Services practice to award most contracts on a State Fiscal Year basis (July 1 - June 30). More specifically, the 2013 Calendar Year expenditures do not reflect State Fiscal Year second quarter expenditures. These will be reflected as expended in early 2014 by Department of Human Services with a subsequent request to the Department of Education for reimbursement. (3) Department of Human Services was able to cover some expenditures with funds from the Child Care Development Funds, rather than Race to the Top-Early Learning Challenge grant funds in 2013; (4) Lower than anticipated participation of child care programs in Parent Aware resulted underspending of contractor funds for quality improvement supports and for on-site observations.

Project 1 Budget Table Explanation of Changes

Please describe any substantive changes that you anticipate to the State RTT-ELC budget in the upcoming year.

Due to a better understanding of the needs for administering Parent Aware across activities to promote and monitor ratings, Minnesota will request some modifications to this project budget's personnel and contractor line items.

Budget Table: Project 2 – Early Learning Scholarships

Budget Table: Project 2			
Budget Categories	Grant Year 1 (a)	Grant Year 2 (b)	Total (e)
1. Personnel	\$31,594.00	\$57,415.00	\$89,009.00
2. Fringe Benefits	\$7,166.00	\$17,940.00	\$25,106.00
3. Travel	\$339.00	\$689.00	\$1,028.00
4. Equipment	\$0.00	\$0.00	\$0.00
5. Supplies	\$0.00	\$791.00	\$791.00
6. Contractual	\$0.00	\$0.00	\$0.00
7. Training Stipends	\$0.00	\$0.00	\$0.00
8. Other	\$2,903.00	\$7,031.00	\$9,934.00
9. Total Direct Costs (add lines 1-8)	\$42,002.00	\$83,866.00	\$125,868.00
10. Indirect Costs	\$8,193.00	\$17,990.00	\$26,183.00
11. Funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs and other partners	\$269,669.00	\$2,752,053.00	\$3,021,722.00
12. Funds set aside for participation in grantee technical assistance	\$0.00	\$0.00	\$0.00
13. Total Grant Funds Requested (add lines 9-12)	\$319,864.00	\$2,853,909.00	\$3,173,773.00
14. Funds from other sources used to support the State Plan	\$470,000.00	\$470,000.00	\$940,000.00
15. Total Statewide Budget (add lines 13-14)	\$789,864.00	\$3,323,909.00	\$4,113,773.00

Columns (a) and (b): For each grant year for which funding is requested, show the total amount requested for each applicable budget category. Column (e): Show the total amount requested for the grant years.

Line 6: Show the amount of funds allocated through contracts with vendors for products to be acquired and/or professional services to be provided. A State may apply its indirect cost rate only against the first \$25,000 of each contract included in line 6.

Line 10: If the State plans to request reimbursement for indirect costs, complete the Indirect Cost Information form at the end of this Budget section. Note that indirect costs are not allocated to line 11.

Line 11: Show the amount of funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs, and other partners through MOUs, interagency agreements, contracts, or other mechanisms authorized by State procurement laws. States are not required to provide budgets for how the localities, Early Learning Intermediary Organizations, Participating Programs, and other partners will use these funds. However, the Departments expect that, as part of the administration and oversight of the grant, States will monitor and track all expenditures to ensure that localities, Early Learning Intermediary Organizations, Participating Programs, and other partners spend these funds in accordance with the State Plan.

Line 12: The State must set aside \$400,000 from its grant funds for the purpose of participating in RTT–ELC grantee technical assistance activities facilitated by ED or HHS. This is primarily to be used for travel and may be allocated to Participating State Agencies evenly across the four years of the grant.

Line 13: This is the total funding requested under this grant.

Line 14: Show total funding from other sources (including Federal, State, private, or local) being used to support the State Plan and describe these funding sources in the budget narrative.

Project 2 Budget Table Narrative

Please provide a brief explanation of any discrepancies between the State's approved budget and its total expenditures for the reporting year.

The Early Learning Scholarships expenditures reflects the State's approved budget closely. The slightly lower expenditures in the Early Learning Scholarship grants due to the delayed start of the Early Learning Scholarships in 2012. Additionally, the 2013 Calendar Year expenditures do not reflect the second quarter expenditures for the State Fiscal Year. The grantees administering the Early Learning Scholarships have reported to the state that the funds have been fully committed to families through the December 30, 2015.

Project 2 Budget Table Explanation of Changes

Please describe any substantive changes that you anticipate to the State RTT-ELC budget in the upcoming year.

Due to a better understanding of the timing of the Early Learning Scholarship expenditures, Minnesota will request that the Early Learning Scholarship grant funds be more evenly spread out across the remaining two years of the grant period.

Budget Table: Project 3 – Title I PreK Incentives

Budget Table: Project 3			
Budget Categories	Grant Year 1 (a)	Grant Year 2 (b)	Total (e)
1. Personnel	\$9,342.00	\$60,260.00	\$69,602.00
2. Fringe Benefits	\$1,780.00	\$12,439.00	\$14,219.00
3. Travel	\$688.00	\$1,758.00	\$2,446.00
4. Equipment	\$0.00	\$0.00	\$0.00
5. Supplies	\$0.00	\$0.00	\$0.00
6. Contractual	\$0.00	\$181,931.00	\$181,931.00
7. Training Stipends	\$0.00	\$1,200.00	\$1,200.00
8. Other	\$527.00	\$5,115.00	\$5,642.00
9. Total Direct Costs (add lines 1-8)	\$12,337.00	\$262,703.00	\$275,040.00
10. Indirect Costs	\$2,134.00	\$27,594.00	\$29,728.00
11. Funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs and other partners	\$48,094.00	\$2,162,316.00	\$2,210,410.00
12. Funds set aside for participation in grantee technical assistance	\$0.00	\$0.00	\$0.00
13. Total Grant Funds Requested (add lines 9-12)	\$62,565.00	\$2,452,613.00	\$2,515,178.00
14. Funds from other sources used to support the State Plan	\$48,094.00	\$2,162,316.00	\$2,210,410.00
15. Total Statewide Budget (add lines 13-14)	\$110,659.00	\$4,614,929.00	\$4,725,588.00

Columns (a) and (b): For each grant year for which funding is requested, show the total amount requested for each applicable budget category. Column (e): Show the total amount requested for the grant years.

Line 6: Show the amount of funds allocated through contracts with vendors for products to be acquired and/or professional services to be provided. A State may apply its indirect cost rate only against the first \$25,000 of each contract included in line 6.

Line 10: If the State plans to request reimbursement for indirect costs, complete the Indirect Cost Information form at the end of this Budget section. Note that indirect costs are not allocated to line 11.

Line 11: Show the amount of funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs, and other partners through MOUs, interagency agreements, contracts, or other mechanisms authorized by State procurement laws. States are not required to provide budgets for how the localities, Early Learning Intermediary Organizations, Participating Programs, and other partners will use these funds. However, the Departments expect that, as part of the administration and oversight of the grant, States will monitor and track all expenditures to ensure that localities, Early Learning Intermediary Organizations, Participating Programs, and other partners spend these funds in accordance with the State Plan.

Line 12: The State must set aside \$400,000 from its grant funds for the purpose of participating in RTT–ELC grantee technical assistance activities facilitated by ED or HHS. This is primarily to be used for travel and may be allocated to Participating State Agencies evenly across the four years of the grant.

Line 13: This is the total funding requested under this grant.

Line 14: Show total funding from other sources (including Federal, State, private, or local) being used to support the State Plan and describe these funding sources in the budget narrative.

Project 3 Budget Table Narrative

Please provide a brief explanation of any discrepancies between the State's approved budget and its total expenditures for the reporting year.

The grants expenditures for the Title I PreK Incentives project is slightly lower than budgeted due to the slower than expected start-up and the delay in payment requests from grantees in the second quarter of the state fiscal year. Contract expenditures are also delayed due to the finalized evaluation plan that includes higher cost data collection activities in the spring and fall of 2014 instead of 2013.

Project 3 Budget Table Explanation of Changes

Please describe any substantive changes that you anticipate to the State RTT-ELC budget in the upcoming year.

Minnesota anticipates a budget change request to reflect the reality of new evaluation timelines and payment requests from grantees.

Budget Table: Project 4 – Early Learning Standards

Budget Table: Project 4			
Budget Categories	Grant Year 1 (a)	Grant Year 2 (b)	Total (e)
1. Personnel	\$0.00	\$0.00	\$0.00
2. Fringe Benefits	\$0.00	\$0.00	\$0.00
3. Travel	\$0.00	\$0.00	\$0.00
4. Equipment	\$0.00	\$0.00	\$0.00
5. Supplies	\$0.00	\$0.00	\$0.00
6. Contractual	\$0.00	\$12,680.00	\$12,680.00
7. Training Stipends	\$1,000.00	\$0.00	\$1,000.00
8. Other	\$0.00	\$41.00	\$41.00
9. Total Direct Costs (add lines 1-8)	\$1,000.00	\$12,721.00	\$13,721.00
10. Indirect Costs	\$208.00	\$2,538.00	\$2,746.00
11. Funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs and other partners	\$0.00	\$0.00	\$0.00
12. Funds set aside for participation in grantee technical assistance	\$0.00	\$0.00	\$0.00
13. Total Grant Funds Requested (add lines 9-12)	\$1,208.00	\$15,259.00	\$16,467.00
14. Funds from other sources used to support the State Plan	\$374,630.00	\$0.00	\$374,630.00
15. Total Statewide Budget (add lines 13-14)	\$375,838.00	\$15,259.00	\$391,097.00

Columns (a) and (b): For each grant year for which funding is requested, show the total amount requested for each applicable budget category. Column (e): Show the total amount requested for the grant years.

Line 6: Show the amount of funds allocated through contracts with vendors for products to be acquired and/or professional services to be provided. A State may apply its indirect cost rate only against the first \$25,000 of each contract included in line 6.

Line 10: If the State plans to request reimbursement for indirect costs, complete the Indirect Cost Information form at the end of this Budget section. Note that indirect costs are not allocated to line 11.

Line 11: Show the amount of funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs, and other partners through MOUs, interagency agreements, contracts, or other mechanisms authorized by State procurement laws. States are not required to provide budgets for how the localities, Early Learning Intermediary Organizations, Participating Programs, and other partners will use these funds. However, the Departments expect that, as part of the administration and oversight of the grant, States will monitor and track all expenditures to ensure that localities, Early Learning Intermediary Organizations, Participating Programs, and other partners spend these funds in accordance with the State Plan.

Line 12: The State must set aside \$400,000 from its grant funds for the purpose of participating in RTT–ELC grantee technical assistance activities facilitated by ED or HHS. This is primarily to be used for travel and may be allocated to Participating State Agencies evenly across the four years of the grant.

Line 13: This is the total funding requested under this grant.

Line 14: Show total funding from other sources (including Federal, State, private, or local) being used to support the State Plan and describe these funding sources in the budget narrative.

Project 4 Budget Table Narrative

Please provide a brief explanation of any discrepancies between the State's approved budget and its total expenditures for the reporting year.

There is a lag in contract expenditures due to a revised timeline for the work that delayed the public input process to early 2014.

Project 4 Budget Table Explanation of Changes

Please describe any substantive changes that you anticipate to the State RTT-ELC budget in the upcoming year.

Minnesota anticipates a budget change request to reflect this new timeline.

Budget Table: Project 5 – Comprehensive Assessment System

Budget Table: Project 5			
Budget Categories	Grant Year 1 (a)	Grant Year 2 (b)	Total (e)
1. Personnel	\$16,327.00	\$74,565.00	\$90,892.00
2. Fringe Benefits	\$3,858.00	\$21,555.00	\$25,413.00
3. Travel	\$0.00	\$1,170.00	\$1,170.00
4. Equipment	\$0.00	\$0.00	\$0.00
5. Supplies	\$43.00	\$0.00	\$43.00
6. Contractual	\$0.00	\$61,506.00	\$61,506.00
7. Training Stipends	\$0.00	\$0.00	\$0.00
8. Other	\$551.00	\$8,223.00	\$8,774.00
9. Total Direct Costs (add lines 1-8)	\$20,779.00	\$167,019.00	\$187,798.00
10. Indirect Costs	\$3,453.00	\$32,801.00	\$36,254.00
11. Funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs and other partners	\$0.00	\$0.00	\$0.00
12. Funds set aside for participation in grantee technical assistance	\$0.00	\$0.00	\$0.00
13. Total Grant Funds Requested (add lines 9-12)	\$24,232.00	\$199,820.00	\$224,052.00
14. Funds from other sources used to support the State Plan	\$4,728,206.00	\$4,641,846.00	\$9,370,052.00
15. Total Statewide Budget (add lines 13-14)	\$4,752,438.00	\$4,841,666.00	\$9,594,104.00

Columns (a) and (b): For each grant year for which funding is requested, show the total amount requested for each applicable budget category. Column (e): Show the total amount requested for the grant years.

Line 6: Show the amount of funds allocated through contracts with vendors for products to be acquired and/or professional services to be provided. A State may apply its indirect cost rate only against the first \$25,000 of each contract included in line 6.

Line 10: If the State plans to request reimbursement for indirect costs, complete the Indirect Cost Information form at the end of this Budget section. Note that indirect costs are not allocated to line 11.

Line 11: Show the amount of funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs, and other partners through MOUs, interagency agreements, contracts, or other mechanisms authorized by State procurement laws. States are not required to provide budgets for how the localities, Early Learning Intermediary Organizations, Participating Programs, and other partners will use these funds. However, the Departments expect that, as part of the administration and oversight of the grant, States will monitor and track all expenditures to ensure that localities, Early Learning Intermediary Organizations, Participating Programs, and other partners spend these funds in accordance with the State Plan.

Line 12: The State must set aside \$400,000 from its grant funds for the purpose of participating in RTT–ELC grantee technical assistance activities facilitated by ED or HHS. This is primarily to be used for travel and may be allocated to Participating State Agencies evenly across the four years of the grant.

Line 13: This is the total funding requested under this grant.

Line 14: Show total funding from other sources (including Federal, State, private, or local) being used to support the State Plan and describe these funding sources in the budget narrative.

Project 5 Budget Table Narrative

Please provide a brief explanation of any discrepancies between the State's approved budget and its total expenditures for the reporting year.

The contract expenditures for the Comprehensive Assessment System are lower than budgeted for two reasons: 1) the Comprehensive Assessment Workgroup has not made final recommendations for the system; and 2) the Online Screening project will be finalizing contracts in early 2014.

Project 5 Budget Table Explanation of Changes

Please describe any substantive changes that you anticipate to the State RTT-ELC budget in the upcoming year.

Minnesota anticipates a budget change request to reflect this new timelines and the final recommendations from the Comprehensive Assessment Workgroup.

Budget Table: Project 6 – Workforce Framework

Budget Table: Project 6			
Budget Categories	Grant Year 1 (a)	Grant Year 2 (b)	Total (e)
1. Personnel	\$0.00	\$22,402.00	\$22,402.00
2. Fringe Benefits	\$0.00	\$4,741.00	\$4,741.00
3. Travel	\$0.00	\$0.00	\$0.00
4. Equipment	\$0.00	\$0.00	\$0.00
5. Supplies	\$0.00	\$0.00	\$0.00
6. Contractual	\$0.00	\$0.00	\$0.00
7. Training Stipends	\$0.00	\$0.00	\$0.00
8. Other	\$0.00	\$1,598.00	\$1,598.00
9. Total Direct Costs (add lines 1-8)	\$0.00	\$28,741.00	\$28,741.00
10. Indirect Costs	\$0.00	\$5,979.00	\$5,979.00
11. Funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs and other partners	\$0.00	\$0.00	\$0.00
12. Funds set aside for participation in grantee technical assistance	\$0.00	\$0.00	\$0.00
13. Total Grant Funds Requested (add lines 9-12)	\$0.00	\$34,720.00	\$34,720.00
14. Funds from other sources used to support the State Plan	\$50,000.00	\$50,000.00	\$100,000.00
15. Total Statewide Budget (add lines 13-14)	\$50,000.00	\$84,720.00	\$134,720.00

Columns (a) and (b): For each grant year for which funding is requested, show the total amount requested for each applicable budget category. Column (e): Show the total amount requested for the grant years.

Line 6: Show the amount of funds allocated through contracts with vendors for products to be acquired and/or professional services to be provided. A State may apply its indirect cost rate only against the first \$25,000 of each contract included in line 6.

Line 10: If the State plans to request reimbursement for indirect costs, complete the Indirect Cost Information form at the end of this Budget section. Note that indirect costs are not allocated to line 11.

Line 11: Show the amount of funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs, and other partners through MOUs, interagency agreements, contracts, or other mechanisms authorized by State procurement laws. States are not required to provide budgets for how the localities, Early Learning Intermediary Organizations, Participating Programs, and other partners will use these funds. However, the Departments expect that, as part of the administration and oversight of the grant, States will monitor and track all expenditures to ensure that localities, Early Learning Intermediary Organizations, Participating Programs, and other partners spend these funds in accordance with the State Plan.

Line 12: The State must set aside \$400,000 from its grant funds for the purpose of participating in RTT–ELC grantee technical assistance activities facilitated by ED or HHS. This is primarily to be used for travel and may be allocated to Participating State Agencies evenly across the four years of the grant.

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Project 6 Budget Table Narrative

Please provide a brief explanation of any discrepancies between the State's approved budget and its total expenditures for the reporting year.

The budget and expenditures for this project are on target for the 2013 calendar year.

Project 6 Budget Table Explanation of Changes

Please describe any substantive changes that you anticipate to the State RTT-ELC budget in the upcoming year.

We are in the process of reviewing the budgetary needs of each project, and may need to adjust budget lines to ensure continued progress.

Budget Table: Project 7 – Workforce Support

Budget Table: Project 7			
Budget Categories	Grant Year 1 (a)	Grant Year 2 (b)	Total (e)
1. Personnel	\$0.00	\$0.00	\$0.00
2. Fringe Benefits	\$0.00	\$0.00	\$0.00
3. Travel	\$0.00	\$0.00	\$0.00
4. Equipment	\$0.00	\$0.00	\$0.00
5. Supplies	\$0.00	\$0.00	\$0.00
6. Contractual	\$0.00	\$832,786.00	\$832,786.00
7. Training Stipends	\$0.00	\$0.00	\$0.00
8. Other	\$0.00	\$0.00	\$0.00
9. Total Direct Costs (add lines 1-8)	\$0.00	\$832,786.00	\$832,786.00
10. Indirect Costs	\$0.00	\$0.00	\$0.00
11. Funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs and other partners	\$0.00	\$0.00	\$0.00
12. Funds set aside for participation in grantee technical assistance	\$0.00	\$0.00	\$0.00
13. Total Grant Funds Requested (add lines 9-12)	\$0.00	\$832,786.00	\$832,786.00
14. Funds from other sources used to support the State Plan	\$3,195,000.00	\$3,195,000.00	\$6,390,000.00
15. Total Statewide Budget (add lines 13-14)	\$3,195,000.00	\$4,027,786.00	\$7,222,786.00

Columns (a) and (b): For each grant year for which funding is requested, show the total amount requested for each applicable budget category. Column (e): Show the total amount requested for the grant years.

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Line 10: If the State plans to request reimbursement for indirect costs, complete the Indirect Cost Information form at the end of this Budget section. Note that indirect costs are not allocated to line 11.

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Line 12: The State must set aside \$400,000 from its grant funds for the purpose of participating in RTT–ELC grantee technical assistance activities facilitated by ED or HHS. This is primarily to be used for travel and may be allocated to Participating State Agencies evenly across the four years of the grant.

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Project 7 Budget Table Narrative

Please provide a brief explanation of any discrepancies between the State's approved budget and its total expenditures for the reporting year.

The lower expenditures than budgeted for the Great Workforce Supports Project are reflective of several factors: (1) A delayed start in some activities in 2012 also extended into 2013; (2) There is a lag in project contractor expenditures at the end of the grant reporting year because of Department of Human Services practice to award most contracts on a State Fiscal Year basis (July 1 - June 30). More specifically, the 2013 Calendar Year expenditures do not reflect State Fiscal Year second quarter expenditures. These will be reflected as expended in early 2014 by Department of Human Services with a subsequent request to the Department of Education for reimbursement.

Project 7 Budget Table Explanation of Changes

Please describe any substantive changes that you anticipate to the State RTT-ELC budget in the upcoming year.

Minnesota will request some modifications to this project budget's contractor line item, shifting some unexpended funding to Project 1 to support emerging needs for Parent Aware and carrying forward the remaining unexpended funding into the remaining grant years to ensure that planned activities will be fully executed.

Budget Table: Project 8 – Kindergarten Entrance Assessment

Budget Table: Project 8			
Budget Categories	Grant Year 1 (a)	Grant Year 2 (b)	Total (e)
1. Personnel	\$0.00	\$12,871.00	\$12,871.00
2. Fringe Benefits	\$0.00	\$3,107.00	\$3,107.00
3. Travel	\$0.00	\$41.00	\$41.00
4. Equipment	\$0.00	\$0.00	\$0.00
5. Supplies	\$0.00	\$0.00	\$0.00
6. Contractual	\$0.00	\$0.00	\$0.00
7. Training Stipends	\$0.00	\$0.00	\$0.00
8. Other	\$0.00	\$1,333.00	\$1,333.00
9. Total Direct Costs (add lines 1-8)	\$0.00	\$17,352.00	\$17,352.00
10. Indirect Costs	\$0.00	\$3,552.00	\$11,790.00
11. Funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs and other partners	\$0.00	\$0.00	\$0.00
12. Funds set aside for participation in grantee technical assistance	\$0.00	\$0.00	\$0.00
13. Total Grant Funds Requested (add lines 9-12)	\$0.00	\$20,904.00	\$29,142.00
14. Funds from other sources used to support the State Plan	\$281,000.00	\$281,000.00	\$562,000.00
15. Total Statewide Budget (add lines 13-14)	\$281,000.00	\$301,904.00	\$591,142.00

Columns (a) and (b): For each grant year for which funding is requested, show the total amount requested for each applicable budget category.
 Column (e): Show the total amount requested for the grant years.

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Line 10: If the State plans to request reimbursement for indirect costs, complete the Indirect Cost Information form at the end of this Budget section. Note that indirect costs are not allocated to line 11.

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Line 12: The State must set aside \$400,000 from its grant funds for the purpose of participating in RTT–ELC grantee technical assistance activities facilitated by ED or HHS. This is primarily to be used for travel and may be allocated to Participating State Agencies evenly across the four years of the grant.

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Project 8 Budget Table Narrative

Please provide a brief explanation of any discrepancies between the State's approved budget and its total expenditures for the reporting year.

The KEA 2.0 pilot plan was finalized in May of 2013. The pilot plan includes collecting KEA data in the fall of 2013 and the analysis to be performed in the spring of 2014. The contract expenditures line under budget due to the new timeline and will be incurring expenses in the first half of 2014 in alignment with the finalized pilot plan.

Project 8 Budget Table Explanation of Changes

Please describe any substantive changes that you anticipate to the State RTT-ELC budget in the upcoming year.

Minnesota will be requesting a budget amendment that aligns contract expenses with the new timelines for analysis in the spring of 2014 and 2015 instead of 2013 and 2014.

Budget Table: Project 9 – Early Childhood Longitudinal Data System

Budget Table: Project 9			
Budget Categories	Grant Year 1 (a)	Grant Year 2 (b)	Total (e)
1. Personnel	\$66,346.00	\$298,583.00	\$364,929.00
2. Fringe Benefits	\$19,000.00	\$95,984.00	\$114,984.00
3. Travel	\$142.00	\$1,354.00	\$1,496.00
4. Equipment	\$414.00	\$0.00	\$414.00
5. Supplies	\$0.00	\$1,559.00	\$1,559.00
6. Contractual	\$0.00	\$211,205.00	\$211,205.00
7. Training Stipends	\$0.00	\$159.00	\$159.00
8. Other	\$3,559.00	\$17,098.00	\$20,657.00
9. Total Direct Costs (add lines 1-8)	\$89,461.00	\$625,942.00	\$715,403.00
10. Indirect Costs	\$17,680.00	\$96,727.00	\$114,407.00
11. Funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs and other partners	\$0.00	\$0.00	\$0.00
12. Funds set aside for participation in grantee technical assistance	\$0.00	\$0.00	\$0.00
13. Total Grant Funds Requested (add lines 9-12)	\$107,141.00	\$722,669.00	\$829,810.00
14. Funds from other sources used to support the State Plan	\$100,000.00	\$150,000.00	\$250,000.00
15. Total Statewide Budget (add lines 13-14)	\$207,141.00	\$872,669.00	\$1,079,810.00

Columns (a) and (b): For each grant year for which funding is requested, show the total amount requested for each applicable budget category.
 Column (e): Show the total amount requested for the grant years.

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Line 12: The State must set aside \$400,000 from its grant funds for the purpose of participating in RTT–ELC grantee technical assistance activities facilitated by ED or HHS. This is primarily to be used for travel and may be allocated to Participating State Agencies evenly across the four years of the grant.

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Project 9 Budget Table Narrative

Please provide a brief explanation of any discrepancies between the State's approved budget and its total expenditures for the reporting year.

The contract expenditures line is lower than budget due to two reasons. One is the reduction of upfront resources by utilizing the current architecture of the system built for the Statewide Longitudinal Education Data System. However, now that the architecture is determined, it is expected that the third and fourth years of the RTT-ELC grant will realize expenditures at a greater pace than recent months and the data begins to load into the system and enhancements are needed to meet the needs of the ECLDS. Additionally, Minnesota provided a competitive grant process during 2013 to assist school districts and Head Start grantees in reporting data to the state. Those grants were awarded in late 2013 and expenditures will be realized in the next year.

Project 9 Budget Table Explanation of Changes

Please describe any substantive changes that you anticipate to the State RTT-ELC budget in the upcoming year.

There will be increased pace for expenditures in the contract line in 2014 to reflect the increased workload for adding new data sets and the requirement gathering of an analytics portal.

Additionally, Minnesota is in the process of consolidating all IT resources, so there may be other changes in the budget to reflect new budgeting structure for all IT costs.

Budget Table: Project 10 – Family Friend and Neighbor

Budget Table: Project 10			
Budget Categories	Grant Year 1 (a)	Grant Year 2 (b)	Total (e)
1. Personnel	\$0.00	\$0.00	\$0.00
2. Fringe Benefits	\$0.00	\$0.00	\$0.00
3. Travel	\$0.00	\$0.00	\$0.00
4. Equipment	\$0.00	\$0.00	\$0.00
5. Supplies	\$0.00	\$1,035.00	\$1,035.00
6. Contractual	\$0.00	\$1,500.00	\$1,500.00
7. Training Stipends	\$0.00	\$0.00	\$0.00
8. Other	\$0.00	\$0.00	\$0.00
9. Total Direct Costs (add lines 1-8)	\$0.00	\$2,535.00	\$2,535.00
10. Indirect Costs	\$0.00	\$558.00	\$558.00
11. Funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs and other partners	\$0.00	\$0.00	\$0.00
12. Funds set aside for participation in grantee technical assistance	\$0.00	\$0.00	\$0.00
13. Total Grant Funds Requested (add lines 9-12)	\$0.00	\$3,093.00	\$3,093.00
14. Funds from other sources used to support the State Plan	\$49,000.00	\$49,000.00	\$98,000.00
15. Total Statewide Budget (add lines 13-14)	\$49,000.00	\$52,093.00	\$101,093.00

Columns (a) and (b): For each grant year for which funding is requested, show the total amount requested for each applicable budget category. Column (e): Show the total amount requested for the grant years.

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Line 12: The State must set aside \$400,000 from its grant funds for the purpose of participating in RTT–ELC grantee technical assistance activities facilitated by ED or HHS. This is primarily to be used for travel and may be allocated to Participating State Agencies evenly across the four years of the grant.

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Project 10 Budget Table Narrative

Please provide a brief explanation of any discrepancies between the State's approved budget and its total expenditures for the reporting year.

The overall timeline to complete the work is being extended from a 12 month time period to a 32 month period in response to community feedback and alignment with other RTT-ELC activities, so expenditures are slower than originally anticipated. Grants have been encumbered and work is being performed.

Project 10 Budget Table Explanation of Changes

Please describe any substantive changes that you anticipate to the State RTT-ELC budget in the upcoming year.

Further environmental scans have determined existing resources that can be leveraged for this project, and we are currently determining how best to align resources in order to maximize the use of the funds.

We are in the process of reviewing the budgetary needs of each project, and may re-allocate funds to align with RTT-ELC performance measure and priorities.

Budget Table: Project 11 – Private-Public Partnership

Budget Table: Project 11			
Budget Categories	Grant Year 1 (a)	Grant Year 2 (b)	Total (e)
1. Personnel	\$0.00	\$0.00	\$0.00
2. Fringe Benefits	\$0.00	\$0.00	\$0.00
3. Travel	\$0.00	\$0.00	\$0.00
4. Equipment	\$0.00	\$0.00	\$0.00
5. Supplies	\$0.00	\$0.00	\$0.00
6. Contractual	\$0.00	\$0.00	\$0.00
7. Training Stipends	\$0.00	\$0.00	\$0.00
8. Other	\$0.00	\$0.00	\$0.00
9. Total Direct Costs (add lines 1-8)	\$0.00	\$0.00	\$0.00
10. Indirect Costs	\$0.00	\$0.00	\$0.00
11. Funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs and other partners	\$0.00	\$0.00	\$0.00
12. Funds set aside for participation in grantee technical assistance	\$0.00	\$0.00	\$0.00
13. Total Grant Funds Requested (add lines 9-12)	\$0.00	\$0.00	\$0.00
14. Funds from other sources used to support the State Plan	\$0.00	\$0.00	\$0.00
15. Total Statewide Budget (add lines 13-14)	\$0.00	\$0.00	\$0.00

Columns (a) and (b): For each grant year for which funding is requested, show the total amount requested for each applicable budget category. Column (e): Show the total amount requested for the grant years.

Line 6: Show the amount of funds allocated through contracts with vendors for products to be acquired and/or professional services to be provided. A State may apply its indirect cost rate only against the first \$25,000 of each contract included in line 6.

Line 10: If the State plans to request reimbursement for indirect costs, complete the Indirect Cost Information form at the end of this Budget section. Note that indirect costs are not allocated to line 11.

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Line 14: Show total funding from other sources (including Federal, State, private, or local) being used to support the State Plan and describe these funding sources in the budget narrative.

Project 11 Budget Table Narrative

Please provide a brief explanation of any discrepancies between the State's approved budget and its total expenditures for the reporting year.

The expenditures for the Private-Public Partnership have been delayed due to a re-evaluation of the project to ensure it is supporting Minnesota's RTT-ELC performance measures. Minnesota will be submitting an amendment request to this budget to align better with areas Minnesota has identified as needed improvement.

Project 11 Budget Table Explanation of Changes

Please describe any substantive changes that you anticipate to the State RTT-ELC budget in the upcoming year.

We are in the process of reviewing the budgetary needs of each project, and may re-allocate funds to align with RTT-ELC performance measure and priorities.

Budget Table: Project 12 – Project Management

Budget Table: Project 12			
Budget Categories	Grant Year 1 (a)	Grant Year 2 (b)	Total (e)
1. Personnel	\$55,329.00	\$88,353.00	\$143,682.00
2. Fringe Benefits	\$18,390.00	\$29,064.00	\$47,454.00
3. Travel	\$496.00	\$1,176.00	\$1,672.00
4. Equipment	\$0.00	\$0.00	\$0.00
5. Supplies	\$719.00	\$380.00	\$1,099.00
6. Contractual	\$0.00	\$0.00	\$0.00
7. Training Stipends	\$0.00	\$0.00	\$0.00
8. Other	\$8,657.00	\$11,279.00	\$19,936.00
9. Total Direct Costs (add lines 1-8)	\$83,591.00	\$130,252.00	\$213,843.00
10. Indirect Costs	\$15,802.00	\$27,779.00	\$43,581.00
11. Funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs and other partners	\$0.00	\$0.00	\$0.00
12. Funds set aside for participation in grantee technical assistance	\$9,625.00	\$38,006.00	\$47,631.00
13. Total Grant Funds Requested (add lines 9-12)	\$109,018.00	\$196,037.00	\$305,055.00
14. Funds from other sources used to support the State Plan	\$0.00	\$0.00	\$0.00
15. Total Statewide Budget (add lines 13-14)	\$109,018.00	\$196,037.00	\$305,055.00

Columns (a) and (b): For each grant year for which funding is requested, show the total amount requested for each applicable budget category.
 Column (e): Show the total amount requested for the grant years.

Line 6: Show the amount of funds allocated through contracts with vendors for products to be acquired and/or professional services to be provided. A State may apply its indirect cost rate only against the first \$25,000 of each contract included in line 6.

Line 10: If the State plans to request reimbursement for indirect costs, complete the Indirect Cost Information form at the end of this Budget section. Note that indirect costs are not allocated to line 11.

Line 11: Show the amount of funds to be distributed to localities, Early Learning Intermediary Organizations, Participating Programs, and other partners through MOUs, interagency agreements, contracts, or other mechanisms authorized by State procurement laws. States are not required to provide budgets for how the localities, Early Learning Intermediary Organizations, Participating Programs, and other partners will use these funds. However, the Departments expect that, as part of the administration and oversight of the grant, States will monitor and track all expenditures to ensure that localities, Early Learning Intermediary Organizations, Participating Programs, and other partners spend these funds in accordance with the State Plan.

Line 12: The State must set aside \$400,000 from its grant funds for the purpose of participating in RTT–ELC grantee technical assistance activities facilitated by ED or HHS. This is primarily to be used for travel and may be allocated to Participating State Agencies evenly across the four years of the grant.

Line 13: This is the total funding requested under this grant.

Line 14: Show total funding from other sources (including Federal, State, private, or local) being used to support the State Plan and describe these funding sources in the budget narrative.

Project 12 Budget Table Narrative

Please provide a brief explanation of any discrepancies between the State's approved budget and its total expenditures for the reporting year.

The Project Management expenditures reflect the State's approved budget closely. The delay in the expenditures in the grants line is a lingering effect of the delayed start of the work with Transformation Zones. These grants have been executed and each Transformation Zone has a work plan to finish the work by December 30, 2015. Minnesota has also included the reporting of the Technical Assistance funds in the Project Management budget.

Project 12 Budget Table Explanation of Changes

Please describe any substantive changes that you anticipate to the State RTT-ELC budget in the upcoming year.

Minnesota anticipates a budget change request to reflect this new timeline for the grants.